

1b

First meetings and introductions



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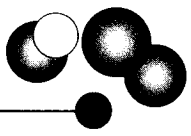
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NAME	NATIONALITY	COMPANY NAME	JOB
	Swedish	Bioskan AG	
	French		Research Scientist
Gerhard Reiner			Software Consultant
Daniel Carne			
		Reubens and Reubens	
	Taiwanese		Senior Lecturer
		Silver Stud Shirt Co	
Takeshi Toyama	Japanese		
Nuria Martinez			
Paul Paradan		SFG Generators	

Teacher's Notes

First meetings and introductions **Worksheet** **1b**

NOTE: This activity is not linked to the activity on Worksheet 1a.

ACTIVITY

Pairwork or groupwork: speaking

AIM

To introduce yourself and others.

GRAMMAR AND FUNCTIONS

Questions: *What...? Where...? Who...?*

Introductions: *My name is.../I'm...*

Greetings

Spellings

VOCABULARY

Company names and job titles: *financial consultant/controller, production manager, research scientist, lecturer, engineer, software consultant, director, training manager, sales representative*

The alphabet

PREPARATION

Cut the table off the bottom of the worksheet and make one copy of it for each student in the class. Make one copy of the cards for each group of up to ten students and cut them out as indicated.

TIME

20 minutes

PROCEDURE

1 Copy this business card onto the board.

Sarah Cole
Journalist
The Daily News
74 Warwick Street
Birmingham B2 8QT

Then model the activity, acting out a dialogue like this:

A: *Hello, I'm Colin Benn.*
B: *Pleased to meet you. I'm Sarah Cole.*
A: *Are you English?*
B: *Yes, I'm from Birmingham.*
A: *Who do you work for?*
B: *I'm a journalist for the Daily News.*
A: *Oh, really? I work for a newspaper too.*

- 2 Ask the students to work in groups of between four and ten and give a business card and table to each student.
- 3 Explain that they have to complete the table by introducing themselves to one another. They also have to find someone who works in the same field or does the same job as they do.
- 4 Go through the answers with the whole class by asking students to introduce the person with whom they found something in common.

FOLLOW-UP

Ask the students to act out similar dialogues using their own names and company names.

ANSWERS

NAME	NATIONALITY	COMPANY NAME	JOB
<i>Kirsten Lofgrund</i>	<i>Swedish</i>	<i>Bioskan AG</i>	<i>Financial Controller</i>
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<i>Kylie Taylor</i>	<i>Australian</i>	<i>Silver Stud Shirt Co</i>	<i>Sales Representative</i>
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<i>Paul Paradan</i>	<i>Swiss</i>	<i>SFG Generators</i>	<i>Area Sales Manager</i>