

19 *Who's the boss?*

Student A

				
Human Resources Manager	Marketing Director	Financial Director	CEO	Sales Manager for South America
				
Financial Director's PA	Production Manager	Sales Manager for Europe	CEO's PA	Marketing Director's PA



Student B

				
				

Human Resources Manager ■ CEO ■ Marketing Director's PA ■ Financial Director's PA
 Marketing Director ■ CEO's PA ■ Financial Director ■ Production Manager
 Sales Manager for Europe ■ Sales Manager for South America

Who's the boss?

Worksheet

19

ACTIVITY

Pairwork: speaking

AIM

To describe people and identify them from descriptions.

GRAMMAR AND FUNCTIONS

Describing people

VOCABULARY

human resources manager, marketing director, CEO, sales manager, financial director, production manager, PA

PREPARATION

Make one copy of the worksheet for each pair of students and cut it in two as indicated. Take in a few large photos of people from magazines.

TIME

10 to 20 minutes

PROCEDURE

- 1 Pass round the photos of people.
- 2 Elicit descriptions from the students and write up vocabulary on the board. Drill for pronunciation if necessary.
- 3 Put the students in pairs of Student A and Student B and give out the appropriate worksheet.
- 4 Tell the students that they have different worksheets: Student A has pictures of people with their job title underneath. Student B has the same pictures but a list of the job titles at the bottom of the worksheet.
- 5 Explain the task. Student B must find out which job title belongs to each person. To do this, Student B should describe one of the people in the pictures and Student A should give the appropriate job title. For example:

Student B: *There's a young man with short dark hair - what's his job?* Student A then gives the job title.
OR:

Student A: *The CEO is a young man with short dark hair.* From Student A's description Student B identifies the correct picture and writes the job title underneath.
- 6 When most pairs have finished, check the activity by giving descriptions from the front of the class to see if students can identify the person you are describing.

FOLLOW-UP

If the students work for the same company, consider asking them to describe colleagues to each other and see if they can guess who is being described. Be careful with this one - you need to know the company well enough to be sure nothing embarrassing is going to come out.