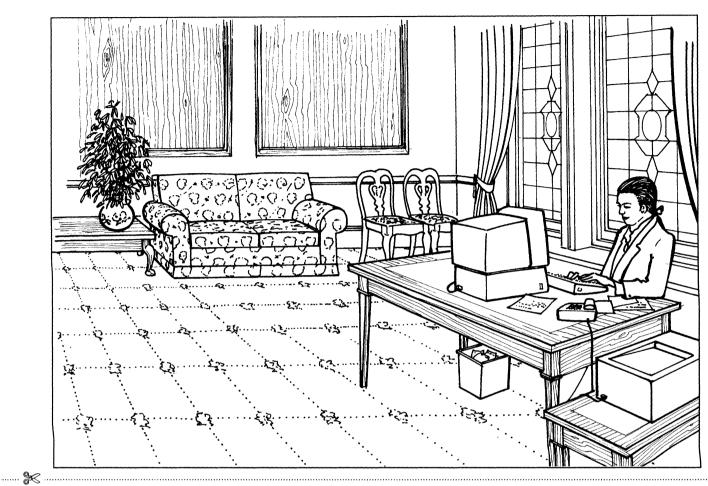




Solutions for English Teaching

Reward Intermediate Business Resource Pack







Teacher's Notes

Offices Worksheet 29a

ACTIVITY

Pairwork: speaking

AIM

To talk about offices

GRAMMAR AND FUNCTIONS

Have got, there is Likes and dislikes

VOCABULARY

atmosphere, aesthetics, equipment, storage, lighting, office furniture

PREPARATION

Make one copy of the worksheet for each pair of students in the class and cut it in two as indicated.

TIME

10 minutes

PROCEDURE

- 1 Tell the students that they are going to talk about office environments.
- 2 Ask the students to work in pairs.
- **3** Give out the worksheets, making sure that each student in a pair gets a different picture. Ask them not to look at each other's pictures.
- 4 Ask the students to find as many similarities and differences between the two pictures as possible in two minutes. They can ask questions or give descriptions, but they may not show the pictures.
- 5 Let them look at the two pictures.
- 6 Ask the students to discuss what they would like to have in an ideal office. Write up on the board the parameters they should consider, such as atmosphere, aesthetics, colour, comfort, space, lighting, storage.