

# 4.10

Business Builder  
Teacher Resource Series

## Topics for discussion

Teacher's Notes

### AIM

To provide a stimulus for short, regular free speaking activities.

### TIME

30–40 minutes

### PREPARATION

Make one copy of the worksheet for each student in the class.

Distribute the worksheet one day before the discussions and allow homework time for preparation of ideas.

### PROCEDURE

- 1 Give out a copy of the worksheet to every student one day before you want the discussion activity. Refer to **list 1** and ask students to choose one topic for homework and come to the next class prepared to lead a discussion in small groups. For guidance write up on the board:  
*Consider various points of view (make a few notes)*  
*Consider your own view*  
*Think of one or two questions to begin the discussion*  
Emphasize that the students should not prepare a full text for reading aloud in class, instead they should just prepare their ideas and make a few notes.
- 2 On the day of the discussion divide the class into small groups (three/four people) and appoint the person who will lead the first discussion in each group. Explain that it is an informal discussion, not a formal meeting, so chairing will not be necessary. However the person who leads the discussion should take responsibility for trying to clarify any opinions that are unclear. Start the activity, circulate and make a note of good/bad language use.
- 3 Hold a short feedback slot.
- 4 Ask the groups to choose the next person to lead the next discussion. Continue taking turns with different students leading the discussion and short feedback slots in between.
- 5 (In a later class) Refer to **list 2** one day before you next want a free discussion activity. Repeat the above procedure.