



Reward Upper-intermediate Business Resource Pack

IF If anybody wants me	THEN we couldn't bear the extra cost.
IF If personal taxes were lower	THEN why haven't you got a bigger office?
IF If sales haven't improved by the end of the summer	THEN phone and let us know.
IF If there weren't so much	THEN it's because we offer a better quality product.
IF If they increase the price to more than £5.00 a unit	THEN can you get copies of the handouts for me?
IE If we're the market leader	THEN we'd be able to increase our prices.
IF If we increased salaries right now	THEN I'll be in my office.
If we increased salaries right now	I'll be in my office. THEN I'm afraid we won't be doing business
If we increased salaries right now IE If we offered early retirement IF	I'll be in my office. THEN I'm afraid we won't be doing business together. THEN
If we increased salaries right now IF If we offered early retirement IF If you're going to be late IF If you're going to the	I'll be in my office. THEN I'm afraid we won't be doing business together. THEN we'll take this product off the market. THEN

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12a If ... then



If ... then Worksheet 12a

NOTE: This activity does not work as well if students can't move around the classroom.

ACTIVITY

Groupwork: speaking

AIM

To match up a set of conditional sentences.

GRAMMAR AND FUNCTIONS

Zero, first and second conditionals with if

VOCABULARY

to bear the cost, personal taxes, competition, handout, market leader, early retirement, to do business together, to take a product off the market, supplier, incentive, final offer, to make someone redundant

PREPARATION

Make one copy of the worksheet and cut it up into slips as indicated.

TIME

10-15 minutes

PROCEDURE

- **1** Tell the students they are going to practise conditional sentences.
- Write the following on the board:
 If the cheque hasn't arrived by the end of the week...
 If we increased prices now...
 If you're thinking of accepting the job...
 If you want to succeed in the (student's) business...
- **3** Ask the students to suggest ways of finishing the sentences.
- **4** Give out the slips from the worksheet. If you have 12 students, give them one slip each. If you have fewer, give them two or more. Give out all the slips.
- 5 Explain the procedure. Each slip has a condition (*if*) and a result (*then*). Students have to circulate to find pairs of slips in which both the condition and the result match logically. They may not show the slips to each other: they read the words aloud and discuss them. Once they find a pairing, they write the two sentences on the board. When they have matched all their slips, they should sit down.
- **6** Allow a minute or two for reading the slips and checking vocabulary.
- 7 Run the activity.
- **8** Once they have finished, ask students to read the sentences on the board.

ANSWERS If they increase the price to more than £5.00 per unit If you're so important why haven't you got a bigger we'll find another supplier. office? If you're going to the marketing meeting can you get If personal taxes were lower there'd be more incentive copies of the handouts for me? for people to work hard and be successful. If sales haven't improved by the end of the summer we'll If we're the market leader it's because we offer a better take this product off the market. quality product. If you're going to be late phone and let us know. If there weren't so much competition we'd be able to increase our prices. It that's your final offer I'm afraid we won't be doing business together. If we increased salaries right now we couldn't bear the extra cost. If we offered early retirement packages we probably wouldn't have to make anyone redundant. If anybody wants me I'll be in my office.